



SOCIAL WELFARE DEPARTMENT

CITIZEN CHARTER

**Commissionerate of Social Welfare,
5th Floor, M.S. Building,
Dr. B.R. Ambedkar Veedhi,
Bangalore – 560 001.**

PREFACE

As per the reference in our Constitution, the main aim of the Government is to provide good quality and respectable life to the Scheduled Castes and to improve their Socio-economic condition. In this direction, the Department of Social Welfare is implementing various schemes and programmes for the overall development of Scheduled Castes in Karnataka.

The Social Welfare Department is implementing schemes like Scholarships, Hostels, Residential Schools, Housing, Ganga Kalyana, Self-employment, Land Purchase, Construction of Community Halls / Ambedkar Bhavans / Babu Jagajivan Ram Bhavans, Infrastructure facilities in Scheduled Caste Colonies, Removal of Untouchability, Relief and Rehabilitation to Scheduled Caste Atrocity Victims, implementation of direct individual / family / community oriented benefit schemes etc. Various Development Departments in the State are also implementing the schemes under Scheduled Caste Sub Plan by earmarking funds in their Budget. The Budget earmarked for the Welfare of Scheduled Caste is increasing year after year.

The Department of Social Welfare has made an attempt in bringing out the Citizen Charter for the benefit of the Public to know the Schemes available for the Welfare of Scheduled Castes and the procedure to avail the Schemes. The main objective is to provide transparent, quality and hassle free services to the needy person.

We hope that we are successful in providing all the required information in a simplified manner and fervently hope that people will fully make use of the Government Schemes.

Sd/-

**M.V.SAVITHRI, I.A.S.,
Commissioner,
Social Welfare Department,
Bangalore.**

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COMMISSIONERATE OF SOCIAL WELFARE

It has been divided into the following sub-charters for

- 1) General Information**
- 2) Office of the Commissioner, Social Welfare**
- 3) Office of the Dr. B.R. Ambedkar Research Institute**
- 4) Office of the Principal, Pre-examination Training Centre**
- 5) Office of the District Social Welfare Officer**
- 6) Office of the Taluk Social Welfare Officer**
- 7) Office of the Hostel Warden**

GENERAL INFORMATION

INTRODUCTION :

Social Welfare Department is the Nodal Department to monitor the overall Development of Scheduled Caste people in Karnataka. Especially providing financial assistance to Students in terms of Sanctioning various types of Scholarships & Incentives, Management of Pre-matric & Post-matric Hostels, Residential Schools, Training Centre etc., Special emphasis is given for Infrastructure Development in SC Colonies / Thandas along with Construction of various types of Bhavans for social activities. Implementation of economic development schemes, Self-employment Schemes, Ganga Kalyana Yojane, Land Purchase Scheme & other Training Programmes are being taken up by Dr. B.R. Ambedkar Development Corporation, Karnataka Thanda Development Corporation, Dr. Babu Jagajivan Ram Leather Industries Development Corporation & Karnataka Residential Education Institutional Society etc. The Department also sponsor SC candidates to Nursing & Para-medical & other Job Oriented Training Programmes to unemployed youths.

In addition, the Department monitor the Reservation Policy in Recruitment and Promotion, filling up of Backlog Vacancies and Appeal Cases pertains to issue of Caste Validity Certificates. Providing Relief & Rehabilitation for Atrocity Victims, Measures for removal of untouchability etc.,

Further, the Department monitor and review the Schemes implemented under Scheduled Caste Sub Plan by various Development Departments to ensure the development of SCs in many areas.

The Department's Vision, Mission, Objectives & Functions are as follows :

VISION :

To “minimize and eventually eliminate disparity between the people belonging to socially disadvantaged Scheduled Castes & general category” & there by enable the Schedule castes people to lead a productive & dignified life.

MISSION :

To enable the socially disadvantaged Scheduled castes people, with appropriate legislative, administrative and socio-economic interventions, to provide quality education, income generating activities, capacity building, infrastructure development to realize their full potential in a socially equitable environment.

OBJECTIVES :

- To promote education among SCs by creating improved educational opportunities & establishment of quality educational institutions.**

- **To promote the livelihood of SCs by creating economic opportunities through skill development, capacity building and conducting training programmes etc.**
- **To promote economic empowerment of SCs : make them economically self dependent.**
- **Prevention and elimination of discrimination and exploitation.**
- **Ensure dignity of living among SC communities by providing essential and adequate community infrastructure in SC habitats.**
- **Create comprehensive social awareness and bring about attitudinal changes for ensuring social justice and equity for all.**
- **To deliver good governance and ensuring transparency**

FUNCTIONS :

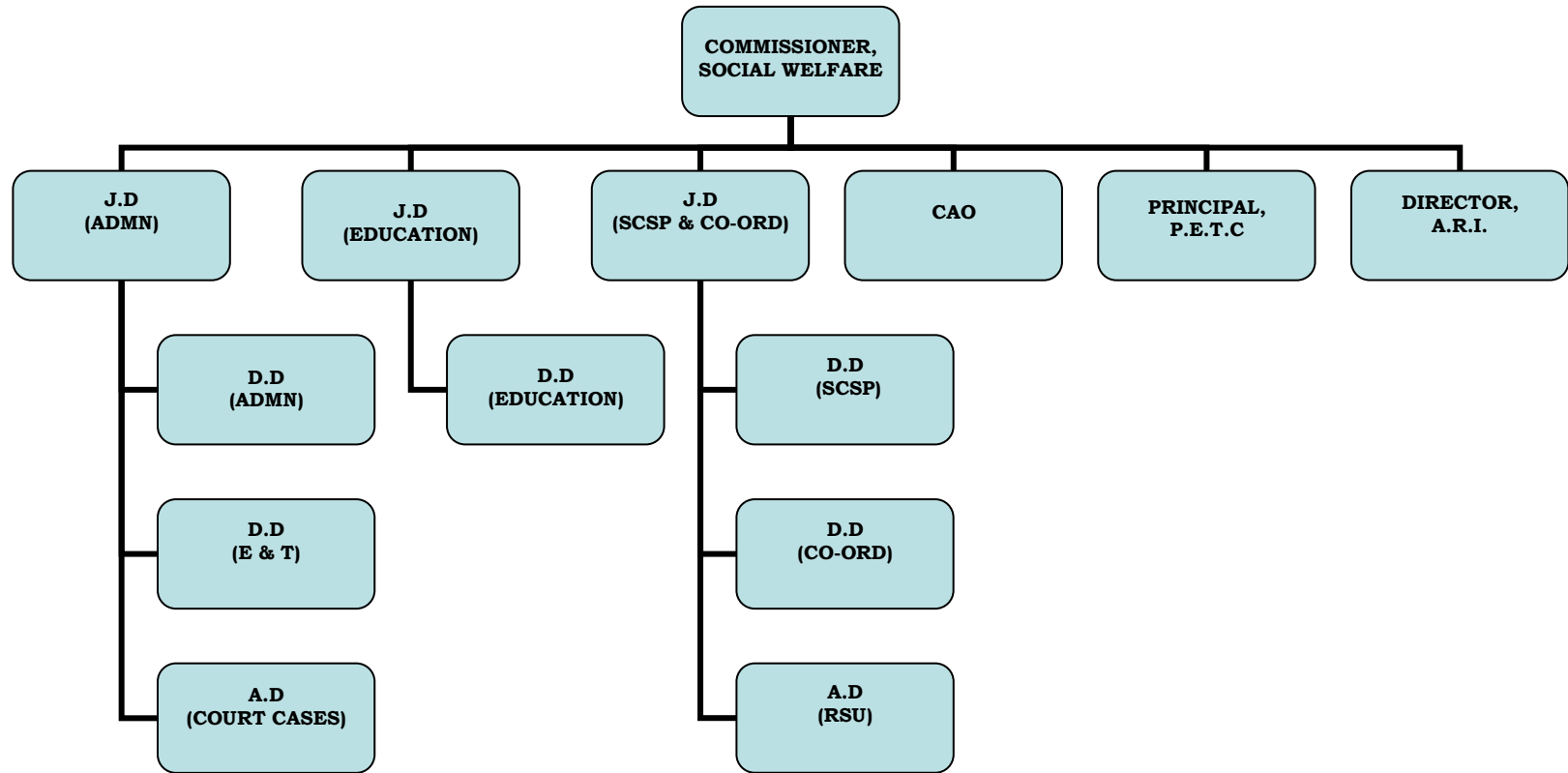
- **Construction & maintenance of educational infrastructures in Hostels & Residential Schools for SCs, both Girls & Boys.**
- **Undertaking capacity building and skill development programmes for unemployed youths.**

- **Effective implementation of Reservation Act by giving priority to employment & education.**
- **Implementation and Monitoring of Reservation Policies, POA Act & PCR Act.**
- **Providing habitat improvement & basic amenities like drinking water, CC roads, drainages, toilets in SC habitats.**
- **Conducting mass awareness programmes at State / District / Taluk levels for general public, officers / officials.**
- **To promote Good Governance in its full form and in its true spirit viz., improve the delivery system; increase accountability; eliminate corruption and bring Transparency in the day to day functions through E-Governance and E-Technology.**

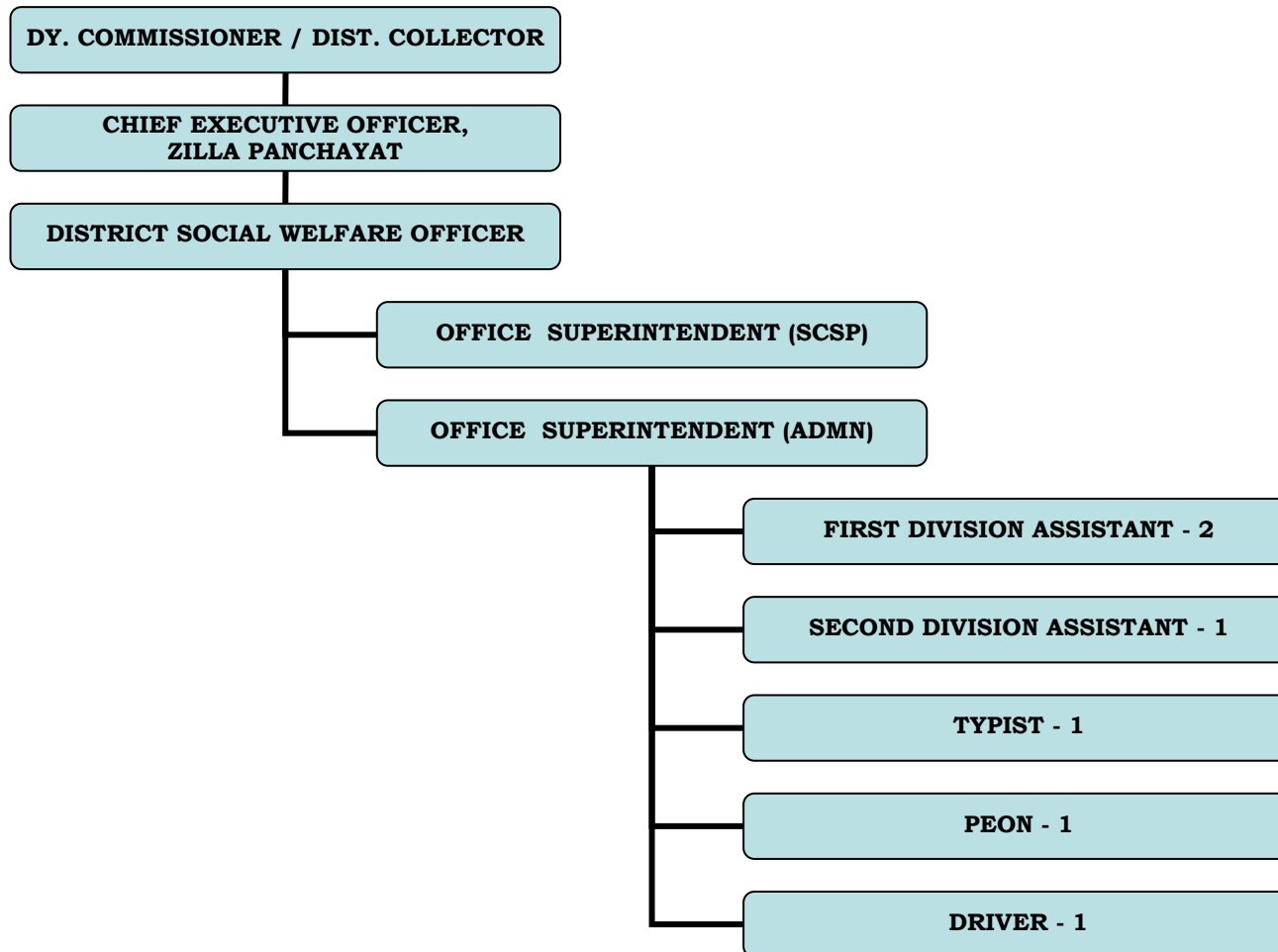
DETAILS OF INSTITUTIONS RUN BY THE DEPARTMENT

Name of the Institution	No. of Institutions	Sanctioned Strength
RESIDENTIAL SCHOOLS / COLLEGE :		
Residential Schools (I to V Std.)	68	8500
Morarji Desai Residential Schools (VI to X Std.) (14 Kan Medium & 138 Eng Medium)	152	37160
MDRS Transferred from Edu. Dept. (1 Kan Medium & 23 Eng Medium)	24	5600
Kittur Rani Chennamma Res. School (Girls) (All 82 Eng Medium)	82	16400
Morarji Desai Pre-uni. Res. College	12	1690
HOSTELS :		
Pre-matric hostel (boys)	927	67539
Pre-matric hostel (girls)	300	22678
Post-matric hostel (boys)	293	37086
Post-matric hostel (girls)	197	17340
GIA pre-matric hostel (boys)	179	10893
GIA pre-matric hostel (girls)	16	993
GIA post-matric hostel (boys)	39	3125
GIA post-matric hostel (girls)	1	50
Total	2290	229054

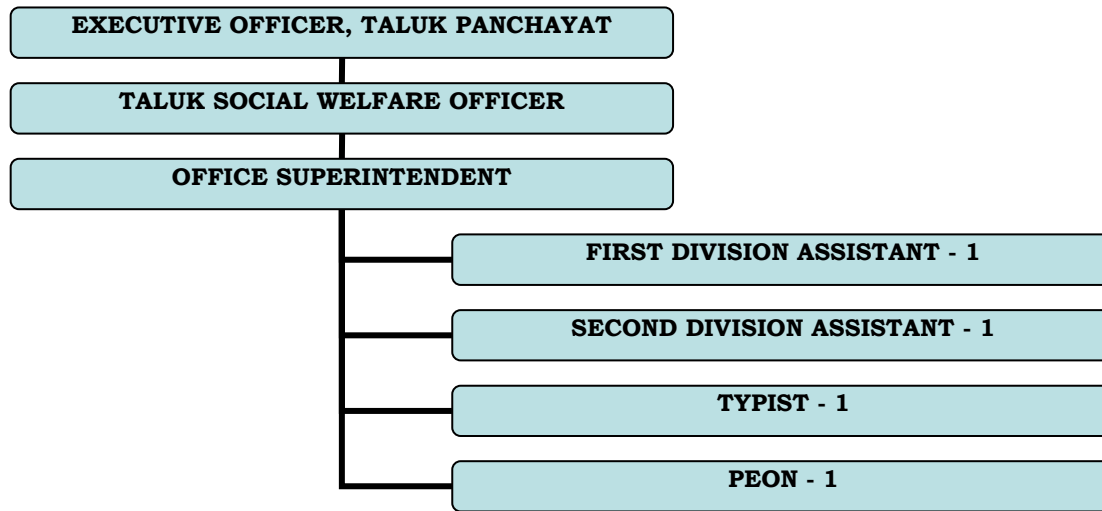
ADMINISTRATIVE SETUP AT STATE LEVEL
COMMISSIONERATE OF SOCIAL WELFARE
BANGALORE



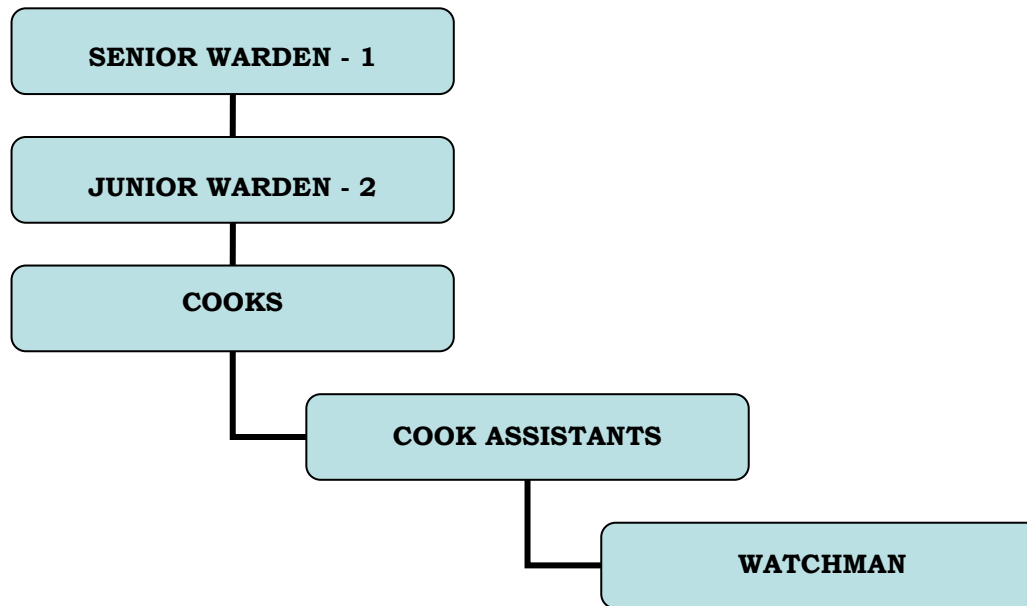
ADMINISTRATIVE SETUP AT DISTRICT LEVEL



ADMINISTRATIVE SETUP AT TALUK LEVEL



ADMINISTRATIVE SETUP IN HOSTEL



OFFICE OF THE COMMISSIONER OF SOCIAL WELFARE

In the Commissionerate of Social Welfare 3 major Sections are functioning. Each Section is Headed by a Joint Director, assisted by Deputy Directors, Chief Accounts Officer & Assistant Directors. Each Section is functioning with a specific responsibility on the Implementation of various Welfare Schemes, providing additional Budget out of State Sector & Central Schemes and giving Instruction & Guidelines for successful implementation of the Schemes and Administrative matters. In addition, the Department overall Monitor, Supervise & Review the progress of achievement of the Schemes under Plan & Non-plan Budget Allocation earmarked for the Financial Years for both State & District Sector.

In addition, the Office of the Pre-examination Training Centre and Dr. B.R. Ambedkar Research Institute is also functioning under the control of Commissioner, Social Welfare.

TOTAL SWD STAFF STRENGTH IN THE STATE

Category	Sanctioned Strength
Group - A	49
Group - B	178
Group - C	3792
Group - D	6952
Total	10971

COMMISSIONER, SOCIAL WELFARE DEPARTMENT

Website : <http://www.sw.kar.nic.in>

Sl. No.	Name of the Department	Designation of the Officer	Address of the Office	Phone No.	E-mail ID
1	SOCIAL WELFARE DEPARTMENT	Commissioner, Social Welfare	5th Floor, M.S. Building, Bangalore	080-22253783 9448456789 9480843003	comr.sw@gmail.com

ADMINISTRATION SECTION

(ADMINISTRATION & EMPLOYMENT & TRG.)

Sl. No.	Section / Division	Designation of the Officer	Address of the Office	Phone No.	E-mail ID
1	ADMINISTRATION AND EMPLOYMENT & TRAINING	Joint Director (Admn.)	5th Floor, M.S. Building, Bangalore	080-22353758 9480843006	jd.admns@gmail.com jd.swdcs@gmail.com
		Deputy Director (Admn.)		080-22250597 9480843009	ddadmns.wd@gmail.com
		Deputy Director (E & T)		080-22353760 9480843013	ddet.com@gmail.com
		Asst. Director (Court Cases)		080-22353761 9480843015	swdadcourt.sec@gmail.com

Activities of the Administration Section :

- To supervise, guide and control over the work of all Officials in Head Office, Rules & Regulations applicable to the subjects handled in Administration Section.
- As per the C&R Rules of the Department and Notifications issued by the Government, the appointment and promotion of the Officers / Staff will be given.
- Preparation of proposals for creation of New Posts / Up-gradation of Posts etc.
- Recruitment for the post of Group 'C' & 'D'.
- Effecting Transfers, Promotion, Postings & Deputation Orders. Sanction of Time Bound & Stagnant Increments of Group 'B', 'C' & 'D'.
- Placing the Officers & Officials on In-charge arrangement to the vacant Post and sanction of Charge Allowance as per Rules.
- Preparation & maintenance of Seniority List of Group 'B', 'C' & 'D' Officials, maintenance of Personal Files, Annual Performance Reports & Assets & Liabilities details.
- Deputing Officers & Officials to various Training Programmes in and outside the State.
- Drawing and disbursement of Salary & other Purchases pertains to Head Office as per the Rules issued by the Govt.

- **Sanction of GPF Advances, partial / full withdrawal of GPF of all Cadres, KGID loans etc., and sanction of Motor Car Advance, House Building Advance of all Categories, sanction of Medical Bills, Leave Encashment, LTC etc.,**
- **Attending KAT & High Court Cases pertaining to Administration issues.**
- **Purchase of new vehicles and maintenance of existing vehicles etc.,**
- **Initiation of Disciplinary Action against Officers & Officials as per KCSR & CCA Rules.**
- **Attending all types of grievances of Employees of the Department.**
- **Compassionate Ground Appointments & Atrocity related Appointments.**
- **Processing of files w.r.t. Retirement benefits / Voluntary Retirements etc.,**
- **Replies to LA / LC / Lok Sabha / Rajya Sabha questions**
- **Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee.**
- **Reply to Audit Paras / C&AG Reports RTI and Grievances Applications.**
- **Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.**

Activities of the Employment & Training Section :

Reservation in Appointment & Promotion :

- **Monitoring the implementation of Reservation for SC/STs in Appointment and Promotion.**
- **Collecting and compiling of information regarding representation of SC/STs in Appointment of Group-C posts in Form-4 from all Departments/Boards/Corporations/ Co-Operative Institutions / Universities/ Educational Institutions etc.,**
- **Inspection of unit offices regarding Enforcement of Reservation, Identification of Backlog Vacancies.**
- **Monitoring and supervising the filling up of Backlog Vacancies in Direct Recruitment and Promotion in Departments / Boards / Corporations / Co-Operative Institutions / Universities / Educational Institutions etc.,**
- **Deputation of Officers to Selection Committees, interviews in order to verify the implementation of Reservation in Direct Recruitments.**
- **Deputation of Officers to Departmental Promotion Committees in order to enforce Reservation for SC/STs in Promotion.**
- **Guiding and giving clarification regarding maintaining of Reservation in Recruitment and Promotion.**

- **Giving clarification to SC/ST Commission regarding Reservation related cases and inspection reports as per the direction of the Commission.**
- **Providing information about filling up of Backlog Vacancies to State Level High Power Committee, Cabinet Sub-committee and Legislative Committee for SCs / STs**
- **Action will be taken through Government Advocates for the cases pertaining to Reservation and False Caste Certificates filed in Hon'ble High Court & KAT.**
- **Implementation and Supervision of Reservation Policy as per the Karnataka Scheduled Castes / Scheduled Tribes and other OBCs (Reservation of Appointment etc.,) Act 1990, Rules 1992 and Amendments.**

Reservation in Admission in Educational Institutions :

- **Monitoring the implementation of Reservation in Admission in Educational Institutions for SC/ST.**
- **Collecting and compilation of information for Annual Report in Form-6 from all Universities / Educational Institutions etc., regarding representation of SC/ST Candidates for Admission.**

Validity Certificate related issues :

- **Clarification regarding issue of Validity Certificates.**

Appeal Cases :

- **Hearing and disposal of Appeal Cases filed against the Order of the District Level Caste Verification Committee.**
- **Replies to LA / LC / Lok Sabha / Rajya Sabha questions**
- **Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee.**
- **Reply to Audit Paras / C&AG Reports RTI and Grievances Applications.**
- **Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.**

EDUCATION SECTION
(HOSTEL & SCHOLARSHIP MANAGEMENT)
(INFRASTRUCTURE DEVELOPMENT IN COLONIES)

Sl. No.	Section / Division	Designation of the Officer	Address of the Office	Phone No.	E-mail ID
1	EDUCATION	Joint Director	5 th Floor, M.S. Building, Bangalore	080- 22353759 / 9480843007	jd.edn.swd@gmail.com
		Deputy Director		080- 22353762 / 9480843010	dd.edn.swd@gmail.com

Activities of the Education Section :

- Financial assistance to voluntary organization for construction of GIA hostel buildings
- Admission of SC students to Ramakrishna Ashrama, Mysore and other Reputed Institutions
- Starting and maintenance of Pre & Post-matric Hostels
- Grant-in-aid to Private Hostels
- Maintenance of Residential Schools (I to V Std.)
- Fellowships to M.Phil and Ph.D students. One time financial assistance to candidates admitted in Prestigious Institutions and who are not eligible for GOI post-matric scholarship. Incentives to Degree / Post-graduate Rank Holders and also to students who are selected for Higher Studies in Foreign Universities.
- Monitoring the construction, repair and upgradation of Residential Schools and Hostel Buildings under State Sector
- Purchase of Government and Private Sites for Hostel and Residential School Buildings
- Centrally Sponsored Schemes like establishment of book bank
- Pre-matric scholarships to the children of those engaged in unclean occupation, Pre-matric GOI scholarship for IX & X Std., Post-matric Scholarship and Upgradation of merit.
- Monitoring of schemes relating to Morarji Desai & Navodaya Residential Schools through KREIS.
- Correspondence relating to preparation of plan and estimates in respect of hostel buildings, Residential Schools for construction and repairs etc., getting approval and release of funds from the Government.
- Examining the proposals for starting of new Grant-in-aid hostels and for starting of Residential Schools under GOI assistance.
- Monitoring of educational schemes under District Sector and review of the progress of these schemes.

	<ul style="list-style-type: none"> • Correspondence relating to issue of food grains through PDS under BPL Scheme • New scheme for educational upliftment of SC children. • Co-ordinate with Education Department, KHDC, KSDL, Food & Civil Supplies and other Departments / Agencies in implementing the educational schemes. • Providing basic infrastructure like C.C Roads, drainages, drinking water facilities, street lights, community toilets etc., in SC colonies. • Construction of Community Halls, Dr. B.R. Ambedkar Bhavans & Dr. Babu Jagajivan Ram Bhavans in SC colonies for Cultural and other Social Activities. • Replies to LA / LC / Lok Sabha / Rajya Sabha questions • Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee. • Reply to Audit Paras / C&AG Reports RTI and Grievances Applications. • Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.
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SCHEDULED CASTE SUB PLAN (SCSP) SECTION

(SCSP, CO-ORDINATION & RSU)

Sl. No.	Section / Division	Designation of the Officer	Address of the Office	Phone No.	E-mail ID
1	SCSP, CO-ORD & RSU SECTIONS	Joint Director (SCSP)	5th Floor, M.S. Building, Bangalore	080-22252623 / 9480843008	
		Deputy Director (SCSP)		080-22350963 / 9480843011	vsraj1959@rediffmail.com
		Deputy Director (CO-ORD)		080-22353762 / 9480843012	swdcoordination@gmail.com
		Asst. Director (RSU)		080-22353761 / 9480843014	jd.swdcs@gmail.com

Activities of the SCSP Section :

- Preparation of Action Plan of Social Welfare Department (SCSP) of State Sector Schemes.
- Preparation of Budget / Pooled Fund for every Financial Year with co-operation of Planning & Finance Departments.
- Being the Nodal Department, the Department co-ordinates with all the Development Departments in preparation and approval of Action Plan for the Budget earmarked under SCSP in the Empower Committee Meeting.

- **Preparation of Action Plan & its Approval of SCSP Pooled Fund in the Empower Committee.**
- **Submission of proposals for Govt. Orders for the quarterly release of Pooled Fund and re-release to the Implementing Agencies.**
- **Monitoring and Review of the Physical & Financial Progress of SCSP implemented by other Development Departments by the Empower Committee.**
- **Attending MPIC (MMR) Meetings of various Development Departments at State Level.**
- **Preparation of information for Karnataka Development Programmes (KDP) / Flagship Programmes.**
- **Preparation & submission of Project Proposals for Special Central Assistance (SCA to SCSP) to GOI.**
- **Submission of proposals to GOK for re-release of GOI Grants (SCSP) & re-release for implementation of various Schemes as per the Guidelines of Ministry of Social Justice & Empowerment.**
- **Monitoring and Review of SCA to SCSP Schemes implemented in the State.**
- **Evaluation of SCSP & SCA to SCSP Schemes for assets verification of the Beneficiaries.**
- **Replies to LA / LC / Lok Sabha / Rajya Sabha questions**
- **Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee.**
- **Reply to Audit Paras / C&AG Reports RTI and Grievances Applications.**
- **Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.**

Activities of the CO-ORD Section :

- **Monitoring the payment of compensation and rehabilitation to victims of atrocities occurring all over the State under the PCR Act 1955 & POA Act 1989.**
- **Preparing the annual report regarding the implementation of PCR Act 1955 & POA Act 1989 and submission of proposals to GOI for release of grants.**
- **To eradicate the practice of untouchability and to minimize the occurrence of atrocities on SCs, Programmes like creation of awareness among the Public in general and SCs in particular regarding the provisions of PCR Act & POA Act are being organized at the Taluk, District and State Levels in the form of Workshops & Seminars.**
- **Monitoring and providing additional grants to Inter-caste Married Couples.**
- **Monitoring and providing additional grants to Administrative Training to SC Law Graduates in judicial administration and associated functions.**

- **To make correspondence regarding appointment of special counsels in the special courts established for trial of atrocity cases and regarding quick disposal of cases registered under PCR & POA Acts.**
- **Furnishing information to National Commission for Scheduled Castes, GOI and co-ordination with various Sections & Other Offices of Social Welfare Department and other concerned Departments for organizing various meetings at the time of Commission visit to State.**
- **Organising various review meetings taken up by Hon'ble Chief Minister / Hon'ble Minister for Social Welfare / Principal Secretary Social Welfare / Commissioner, Social Welfare etc.,**
- **Attending grievances related to SC people in Other Government Departments / Government Institutions and Boards & Corporations.**
- **Compilation of quarterly reports of all Districts for conducting District Level Vigilance Committee.**
- **Processing the applications pertaining to Compassionate Appointment for Atrocity Cases.**
- **Release of grants to DCs for payment of Compensation to Atrocity Victims and grants for re-habilitation packages.**
- **Co-ordinating with Directorate of Civil Rights Enforcement & Department of Prosecution for High Level Meetings.**
- **Preparation of reports to State Level High Power Committee regarding Atrocity Review Meetings.**
- **Replies to LA / LC / Lok Sabha / Rajya Sabha questions**
- **Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee.**
- **Reply to Audit Paras / C&AG Reports RTI and Grievances Applications.**
- **Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.**

Activities of the RSU Section :

- **To collect the Data, Compilation and Dissemination of Statistics of the Department including population, literacy and other Statistical details as per the Census Document.**
- **Preparation of Action Plan of the Department.**
- **Compilation of information, monthly Progress Reports & MPIC for Plan & Non-plan Schemes of the Dept. (Central, State & District Sectors).**
- **Preparation of Five Year Plan & Annual Plan of the Department.**
- **Compilation of monthly progress reports received from District Social Welfare Officers, Dr.B.R. Ambedkar Development Corporation, Karnataka Thanda Dev. Corp., Karnataka Residential Educational Institution Society, Karnataka State SC/ST Commission, Dr. B.R. Ambedkar Research Institution Pre-examination Training Centre & Directorate of Civil Rights Enforcement.**
- **Preparation & submission of Annual Reports.**
- **Preparation & submission of Annual Administration Report of the Department.**
- **Preparation and submission of Karnataka Mahila Abhiruddi Yojane to Women & Child Welfare Department.**
- **Preparation of monthly Progress Report for Gender Budget.**
- **Providing reports / information pertaining to the status of progress achieved by all the Districts to the monthly District Social Welfare Officers Review Meeting convened by the Commissioner, Social Welfare.**
- **Compiling the progress of CSS / SCA to SCSP Schemes of GOI.**
- **Updating the physical progress of different Schemes in RFD (Result Frame Work Document) of the Department.**
- **Co-ordinate with the Karnataka Evaluation Authority regarding the Evaluation of the Departmental Schemes.**
- **Consolidation of Budget details of State & District Sectors as per Volume-V.**
- **Co-ordination with Planning Department while finalizing the Annual District Draft Plan Meetings.**
- **Preparation of Economic Survey Report.**
- **Replies to LA / LC / Lok Sabha / Rajya Sabha questions**
- **Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee.**
- **Reply to Audit Paras / C&AG Reports RTI and Grievances Applications.**
- **Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.**

ACCOUNTS SECTION

Sl. No.	Section / Division	Designation of the Officer	Address of the Office	Phone No.	E-mail ID
1	ACCOUNTS	Chief Accounts Officer	5 th Floor, M.S. Building, Bangalore	080- 22353758 / 9480843229	cao.swd@gmail.com
<p style="text-align: center;"><u>Activities of the Accounts Section :</u></p> <ul style="list-style-type: none"> • Sending proposals to Government to issue Government Order on “continuation of the on-going schemes”. • Submission of proposal for the quarterly release of Plan & Non-plan Budget Allocation earmarked for the Social Welfare Department to Finance Department (excluding SCSP Pooled Fund). • Preparation and submission of Appendix -B & Non Plan Budget. • Preparation and submission of Performance Budget to Social Welfare & Finance Dept. • Maintenance of Personal Deposit (P.D) Account of Commissioner, Social Welfare and Re-release of funds to Implementing Offices like DC Office, CEO, Zilla Panchayat Office, DSWO / TSWO Office & other Constructing Agencies. • Scrutiny of files and furnishing opinion on financial and service matters, TA, DA, Medical Bills etc., • Reconciliation of Departmental figures of Receipts & Expenditure with those of the Accountant General. • Submission of consolidated Audit Para replies of the Department to the CAG Office. • Submission of information connected with appropriations, Accounts & Audit Reports to Public Accounts Committee. • Conducting Internal Audit at DSWO / TSWO Offices and guiding the Officials for the proper Account maintenance. • Preparation and submission of additionality proposals to Govt. & Finance Department • Maintenance of S.B Account relating to Birth and Death Anniversaries of Dr.B.R.Ambedkar and Dr. Babu Jagajeevan Ram. • Preparation of Appropriation and Re-Appropriation Account. • Scrutiny of comparative statements of Tenders prepared by the Administrative Officers relating to training programmes, purchase of materials, services, works etc., • Replies to LA / LC / Lok Sabha / Rajya Sabha questions • Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee. • Reply to Audit Paras / C&AG Reports RTI and Grievances Applications. • Attend to any other matters on Instructions from the Commissioner, Social Welfare Department. 					

PRE-EXAMINATION TRAINING CENTRE, BANGALORE

Sl. No.	Section / Division	Designation of the Officer	Address of the Office	Phone No.	E-mail ID
1	PRINCIPAL, PRE-EXAMINATION TRAINING CENTRE, BANGALORE	Principal	Pre Examination Training Centre, Dr. B.R.Ambedkar Bhavan, Millers Road, Vasanth Nagar, Bangalore	080-22207784	swd.petc.2011.@gmail.com

Activities of the Pre Examination Training Centre, Bangalore :

- The PETC which comes under Social Welfare Department is basically a Training Institute. It is conducting different Pre-examination Training for SC / ST / OBC Candidates for Competitive Examinations conducted time to time by the UPSC/KPSC and other Government Competent Authorities & Departments for filling up of various posts.
- The Training Centre sponsor eligible SC candidates to obtain Coaching for IAS Prelims and Main Examinations at Reputed Institutions in New Delhi, Hyderabad & Bangalore. Coaching fees, Boarding & Lodging facilities will be provided by Government as per the approved cost.
- The Training Centre sponsor eligible SC candidates for B.Sc & GNM Nursing Courses in Government & Private Nursing Colleges / Nursing Schools. The whole fee structure prescribed by Government will be borne by the Department.
- The Training Centre sponsor eligible SC candidates for different Para-medical Courses. The whole fee structure will be borne by the Department. The whole fee structure prescribed by Government will be borne by the Department.
- The Training Centre also sponsor eligible SC candidates to Job Oriented Training Courses like CIPET, NIFT & other relevant trades / fields and other Skill Development Training Programmes ensuring 70 to 80% job assurance. 100% training cost and stipend will be provided by the Department.
- The Training Centre also sponsor eligible SC candidates to study in Foreign Universities for which financial assistance will be provided as per the Government Order.
- Training through CIPET, Mysore :- From 2012-13, the SC candidates are being sponsored for various job oriented Plastic Engineering Training Courses at CIPET, Mysore for a period of six months.
- Financial assistance to study in Foreign Universities:- The SC / ST candidates whose family income from all sources is less than Rs.25,000/-, such candidates are sponsored to study in Foreign Universities.

<ul style="list-style-type: none"> • Replies to LA / LC / Lok Sabha / Rajya Sabha questions • Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee. • Reply to Audit Paras / C&AG Reports RTI and Grievances Applications. • Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.
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DR. B.R. AMBEDKAR RESEARCH INSTITUTE, BANGALORE

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<p align="center"><u>Activities of the Dr. B.R. Ambedkar Research Institute, Bangalore :</u></p> <ul style="list-style-type: none"> • Ethnographic study of the various castes as directed by the Government. • Evaluation and Research of the various schemes and programmes implemented by the Departments, Corporations coming under the Social Welfare Secretariat. • Providing Awareness Programmes and Foundation Course to the employees and the Officers of the Social Welfare Department. • A training programme is conducted for the inmates of the hostels appearing for SSLC Examination in academic year as well as personality development. • “Samaja Kalyana Varthe” – a quarterly magazine is published and distributed. • Printing and distribution of Annual Calendars containing rare photographs of Dr. B.R. Ambedkar • Development and maintenance of Dr. B.R. Ambedkar Museum in Dr. B.R. Ambedkar Bhavan, Bangalore. • Collection and publishing of different orders, circulars issued by Central & State Government related to Social Welfare Department. • Publishing various books as per the instructions of the Government. • Replies to LA / LC / Lok Sabha / Rajya Sabha questions • Furnishing action taken reports on issues of Social Welfare Department in Estimate Committee, Assurance Committee, Petition Committee, Public Accounts Committee & SC/ST Welfare Committee. • Reply to Audit Paras / C&AG Reports RTI and Grievances Applications. • Attend to any other matters on Instructions from the Commissioner, Social Welfare Department.
